

Application for Employment with Rollinsville Automotive, Inc.



ROLLINSVILLE AUTOMOTIVE, INC
PO BOX 28 - 155 MAIN ST.
ROLLINSVILLE, CO 80474-0028

PLEASE PRINT ALL INFORMATION
 REQUESTED EXCEPT SIGNATURE

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE PAGES 1-5. Date: _____

Name _____

Last
First
Middle
Maiden

Address _____

Number
Street
Apartment
Mailing Address if different

City

State

Zip

How long at this address? _____ Social Security No. _____ - _____ - _____

Telephone (____) _____

If under 18, please list age _____

Position applied for _____ Days/hours available to work
 Desired salary _____ No Pref _____ Thur _____
 (Please be specific) Mon _____ Fri _____
Tue _____ Sat _____
Wed _____ Sun _____

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired: FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

Work availability or other restrictions? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				
Other School				

Have you ever been convicted of a felony? No Yes

If yes, please explain. _____



ROLLINSVILLE AUTOMOTIVE, INC
PO BOX 28 - 155 MAIN ST.
ROLLINSVILLE, CO 80474-0028

PLEASE PRINT ALL INFORMATION
 REQUESTED EXCEPT SIGNATURE

APPLICATION FOR EMPLOYMENT

Do you have a Driver's License? Yes No

What is your means of transportation to work? _____

Driver's License number _____ State of issue _____ Operator Commercial (CDL) Chauffeur
 Expiration date _____ Restrictions No Yes – please explain: _____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How many? _____

SKILLS & CERTIFICATIONS

Typing Yes _____ WPM No
 Do you own Yes No your own tools?
 Diagnostic equipment Yes No experience?
 Brands _____
 Models _____

Personal Yes No A.S.E. Certified?
 Yes No Master?
 Other Skills _____

Please list two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone () _____	Telephone () _____

Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

PLEASE PRINT ALL INFORMATION
REQUESTED EXCEPT SIGNATURE



ROLLINSVILLE AUTOMOTIVE, INC
PO BOX 28 - 155 MAIN ST.
ROLLINSVILLE, CO 80474-0028

APPLICATION FOR EMPLOYMENT

MILITARY EXPERIENCE

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? Yes No

Specialty _____ Date Entered _____ Discharge Date _____

Work Experience Please list your work experience for the **past five years** beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From: To:	Start: Final:
	Your last job title:		

Reason for leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From: To:	Start: Final:
	Your last job title:		

Reason for leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

PLEASE PRINT ALL INFORMATION
REQUESTED EXCEPT SIGNATURE



ROLLINSVILLE AUTOMOTIVE, INC
PO BOX 28 - 155 MAIN ST.
ROLLINSVILLE, CO 80474-0028

APPLICATION FOR EMPLOYMENT

Work experience Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From: To:	Start: Final:
	Your last job title:		

Reason for leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From: To:	Start: Final:
	Your last job title:		

Reason for leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact your present employer? Yes No

Did you complete this application yourself? Yes No

If not, who did? _____

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Rollinsville Automotive, Inc creates an actual or implied contract of employment. I understand that, if I accept employment with Rollinsville Automotive, Inc, it will be on an at-will basis. This means that either Rollinsville Automotive, Inc or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I authorize Rollinsville Automotive, Inc to investigate information concerning my education, employment experiences and all other aspects of my background relevant to my proposed employment. I release Rollinsville Automotive, Inc and its employees from all liability arising from such investigation.

Signature of Applicant: _____ **Date:** _____

Information disclosed herein will be kept confidential and will only be disclosed to employees and authorized agents of Rollinsville Automotive, Inc, for no other purposes than the recruitment and potential hiring and employment by Rollinsville Automotive, Inc of the Applicant listed above.

Rollinsville Automotive, Inc is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Rollinsville Automotive, Inc depends solely on your qualifications.
